



## St Teresa's Catholic Primary School

Heaton Road, Heaton, Newcastle upon Tyne, NE6 5HN

Tel/Fax: 0191 265 5076

[www.stteresasnewcastle.org.uk](http://www.stteresasnewcastle.org.uk)

Email: [admin@stteresas.newcastle.sch.uk](mailto:admin@stteresas.newcastle.sch.uk)

Head Teacher: Mr V Turner



**FIXED TERM UNTIL THE END OF THE ACADEMIC YEAR  
PART TIME SUPPORT ASSISTANT LEVEL  
30 HOURS PER WEEK 5 DAYS PER WEEK (8.45AM – 3.15PM) Term Time Only  
SALARY: £20812 -£21189 PER ANNUM PRO RATA (ACTUAL SALARY: £14,162-£14405)**

Required from January 2023, the Governors of St Teresa's Catholic Primary School are seeking to appoint, on fixed term contract, an energetic, motivated and committed member of staff to join our friendly and hardworking team. The successful applicant will be based across the school to support children with additional needs.

Candidates show a willingness to fully and actively support and participate in the Catholic ethos and life of the school.

### Applicants should have:

- ◆ An ability to manage behaviour well and treat children with kindness, tolerance and respect
- ◆ Be able to proactively help teachers with day-to-day tasks to support learning in the classroom
- ◆ Help teachers in developing the classroom environment
- ◆ Be able to lead effective interventions and small group work with children
- ◆ Be able to establish and maintain excellent professional relationships with children, parents and staff
- ◆ Be flexible and adaptable to the needs of the teacher, children and school
- ◆ Buy into the strong team ethos in the school and communicate well with other professionals
- ◆ Have a strong awareness of the importance of safeguarding in schools
- ◆ Be willing to provide support outside of the classroom – e.g. through Educational Visits, and over lunch and play times
- ◆ In addition, for the purposes of this role, any experiences of working with children with Special Educational Needs would be beneficial.

Informal visits to the school are warmly welcomed and can be arranged by contacting the school by telephone on 0191 265 5076 or by emailing the school at [office@stteresasnewcastle.org.uk](mailto:office@stteresasnewcastle.org.uk). Application packs can be requested in the same way and will be sent electronically.

**The Governing Body of St Teresa's Catholic Primary School and the Diocese of Hexham and Newcastle are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. An offer of employment would be subject to receipt of a satisfactory Enhanced DBS check and other pre-employment checks.**

**St Teresa's has formally adopted the Diocesan Model Statement on Equal Opportunities to ensure that we assess the best candidate against the criteria provided and do not discriminate on grounds of age, sex, race, colour, nationality, ethnic origin or disability.**

**Closing Date: Friday 13 January 2023**

**Shortlisting Date: w/c Monday 16 January 2023**

**Interview Date: Monday 23<sup>rd</sup> January 2023**

St Teresa's Catholic Primary School is part of the Bishop Bewick Catholic Education Trust, a company limited by guarantee registered in England and Wales under company registration number No 7841435.  
Registered Office: Fenham Hall Drive, Newcastle upon Tyne, NE4 9YH

