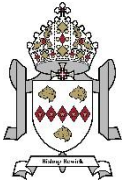




## St Charles' Catholic Primary School



Regent Farm Road, Gosforth, Newcastle upon Tyne, NE3 3HE

### Supervisory Assistant, Level 1

£18,516 per annum, pro rata, actual: £3,122 per annum

7.5 hours per week (1 hour 30 mins per day Monday to Friday, 11.30 am – 1.00 pm) Term Time only

\*This post attracts a Living Wage supplement. In addition to the hourly rate, this post will receive the Living Wage supplement to bring the hourly rate up to a minimum of £9.885 an hour.\*

St Charles' is part of Bishop Bewick Catholic Education Trust. We are looking to appoint a Supervisory Assistant to join our friendly team of staff at the school.

#### **You must be:**

- able to work between 11.30am – 1.00pm, Monday - Friday
- trustworthy and efficient
- able to communicate effectively
- able to have a good working relationship with staff and children
- able to manage children in a positive way
- willing to provide 2 references
- willing to undertake a DBS check

If you are interested in applying for the post, please look on our school website [www.stcharlesprimary.uk](http://www.stcharlesprimary.uk) – vacancy tab.

Applications forms can be handed in, posted or emailed to the school office. Our email address is [office@stcharlesprimary.uk](mailto:office@stcharlesprimary.uk)

We are strongly committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to undertake an enhanced DBS disclosure and a range of other recruitment checks.

**Deadline – 12 noon on 5 September 2022**

**Completed application forms must be returned as soon as possible.**