



**ST. LAWRENCE'S CATHOLIC PRIMARY SCHOOL  
HEADLAM STREET  
BYKER  
NEWCASTLE UPON TYNE  
NE6 2JX**



Tel: 0191 2659881

Website: [www.stlawrencesprimary.org.uk](http://www.stlawrencesprimary.org.uk)

Email: [office@stlawrencesprimary.org.uk](mailto:office@stlawrencesprimary.org.uk)

Executive Head Teacher: Mr Paul Brown

Head of School: Miss Charlotte Murray

**FULLTIME SUPPORT ASSISTANT LEVEL 2**

**37 HOURS PER WEEK + 3 TRAINING DAYS (8AM – 4PM)**

**ACTUAL SALARY: £18887 PER YEAR PRO RATA SALARY: £16425**

Required for 5 September 2022, the Governors of this popular and rapidly improving Catholic Primary School are seeking to appoint an energetic, motivated and committed member of staff to join our friendly and hardworking team. The successful applicant will be based in Key Stage 2.

Candidates show a willingness to fully and actively support and participate in the Catholic ethos and life of the school.

**Applicants should:**

- ◆ Possess an ability to manage behaviour well and treat children with kindness, tolerance and respect
- ◆ Be able to proactively help teachers with day to day tasks to support learning in the classroom
- ◆ Be able to help teachers in developing the classroom environment
- ◆ Be able to lead effective interventions and small group work with children
- ◆ Be able to establish and maintain excellent professional relationships with children, parents and staff
- ◆ Be flexible and adaptable to the needs of the teacher, children and school
- ◆ Buy into the strong team ethos in the school and communicate well with other professionals
- ◆ Have a strong awareness of the importance of safeguarding in schools
- ◆ Be willing to provide support outside of the classroom – e.g. through Educational Visits, Breakfast Club and Educational Visits

In addition, for the purposes of this role, any experiences of working with children with Special Educational Needs would be beneficial.

Applications can be requested by telephone on 0191 2659881 or by emailing our Office Team at [office@stlawrencesprimary.org.uk](mailto:office@stlawrencesprimary.org.uk). Informal visits to the school are warmly welcomed and can be arranged by contacting the school.

**The Governing Body of St Lawrence's Catholic Primary School and the Diocese of Hexham and Newcastle are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. An offer of employment would be subject to receipt of a satisfactory Enhanced DBS check and other pre-employment checks.**

**St Lawrence's has formally adopted the Diocesan Model Statement on Equal Opportunities to ensure that we assess the best candidate against the criteria provided and do not discriminate on grounds of age, sex, race, colour, nationality, ethnic origin or disability.**

**Closing Date: Monday 11 July 2022 (12.00pm)**

**Shortlisting Date: Monday 11 July 2022**

**Interview Date: Thursday 14 July 2022**