



Diocese of Hexham and Newcastle
Within Bishop Bewick Catholic Education Trust



English Martyrs' Catholic Primary School

Loving Jesus, Loving Learning, Loving Life.

Beaufront Gardens, Fenham, Newcastle upon Tyne, NE5 2SA Tel: 0191 2747463

www.englishmartyrs.newcastle.sch.uk

Head Teacher: Miss M Elliott

Support Assistant Level 3 (2 x Posts)

Required for September 2022

Fixed Term – Initially for 1 Year, with a view to becoming permanent

SALARY GRADE N04: £ 19,650 - £ 20,852 pro rata (actual £ 16,801 to £ 17,828)

37 Hours per week/Term Time only + 5 additional days

English Martyrs' Catholic Primary is a highly respected 2 form entry Catholic school providing a good education for all our pupils. The opportunity has arisen to appoint two enthusiastic and highly motivated Support Assistants, to provide classroom support duties including curriculum related tasks and small group work in close collaboration with other school staff. It is essential that applicants hold Literacy and Numeracy skills, the equivalent of NVQ Level 3.

English Martyrs' strives to wrap children in an atmosphere of care, love and fun. We aim to provide for their emotional, moral, social, spiritual and cultural development so that they will have excellent attitudes and relationships. You will be expected to make a full contribution to the life of the school following the Catholic ethos.

Since April 2021, we have been part of the Bishop Bewick Catholic Education Trust, a family of 5 secondary schools and 38 primary schools from across Newcastle, North Tyneside and Northumberland, in the north of the Diocese. The Trust will expand to 39 schools by the end of 2022.

Applications are welcomed from Support Assistants who:

- are fully supportive of the mission, ethos and values of our Catholic School
- are flexible and adaptable in their approach in supporting pupils, and are able to demonstrate knowledge and skill to nurture our children towards reaching their full potential
- have the commitment to contribute to the corporate life of the school
- holds a recognised Level 3 Teaching Assistant qualification
- are committed to attending training relevant to the post
- have the ability to communicate effectively (orally and in writing) to a good standard

We can offer you:

- a very strong Catholic ethos, where everyone is valued
- a warm welcoming inclusive school and hard-working and supportive team of staff
- highly motivated, friendly, polite and well-behaved children
- active and supportive governors, parents and parish community
- a strong commitment to continuous professional development and a network of support as part of the Bishop Bewick Catholic Education Trust

Application packs and further information about the school can be downloaded from the school website at www.englishmartyrs.newcastle.sch.uk or sent out electronically by request to office@emcps.co.uk. Visits to the school are welcome and can be made by contacting our School Business Manager, Mrs Kenny via email office@emcps.co.uk or by telephone on 0191 2747463.

Completed applications and associated documents should be sent electronically for the attention of the Headteacher, Miss Maria Elliott office@emcps.co.uk

After shortlisting, any successful candidates will be informed of arrangements for when the interviews will take place.

Closing date: Noon on 27th June 2022 Interview Date: Friday 1st July 2022 (tbc)

The Governing Body and the Diocese of Hexham and Newcastle are committed to safeguarding and promoting the welfare of children and young persons and must ensure that the highest priority is given to following the guidance and regulations to safeguard children and young people. The successful candidate will be required to undergo an Enhanced Disclosure from the Disclosure and Barring Service (DBS). (Only those applications submitted using the CES application form will be considered).