



ST MARY'S
RC PRIMARY SCHOOL

St Mary's Catholic Primary School
Great Lime Road,
Forest Hall,
Newcastle upon Tyne,
NE12 7AB
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E: office@stmarysfh.org.uk

www.stmarysrcprimaryschool.co.uk



**The Roman Catholic Diocese of Hexham and Newcastle
Bishop Bewick Catholic Education Trust**



**Applications are invited for the post of
Level 3 Support Assistant**

**Fixed Term (1st September 2022- 31st August 2023)
15 Hours per week (Part-time)
Grade N4 Salary £19,650 - £20,852 pro rata – Actual salary £6,854 - £7,273
*This post is term time plus 5 additional days***

Required for September 2022, the Local Governing Committee of St Mary's Catholic Primary school are seeking to appoint a highly motivated and enthusiastic Support Assistant to join our friendly and dedicated team.

The role will involve working with pupils in one-to-one and small group situations as well as supporting class teachers with classroom administration and organisation. You should be able to work effectively as part of a team, following the direction of teachers as well as working under your own initiative when necessary.

We are seeking someone who:

- Is either a practising Catholic or someone who is supportive of our Catholic ethos
- Holds a recognised Level 2 Teaching Assistant qualification
- Has excellent communication, interpersonal and organisational skills
- Is able to work under his/her own initiative as well as within the team
- Can be flexible in their approach to work
- Is able to demonstrate good relationships with children, parents, staff and Governors

We can offer you:

- A warm and welcoming school community with high aspirations for everyone
- Happy and delightful children who respond to challenge and are keen to learn
- An enthusiastic, supportive and hard-working team of staff
- Active supportive Governors and parents
- A commitment to providing a range of opportunities for professional development

Informal visits to the school are warmly welcomed and can be arranged by contacting Mrs Siobhan Foster, Head Teacher on the school telephone number: 0191 814 2006.

Application packs can either be downloaded from the school website or email the school office and they will be happy to assist you. The school's email address is: office@stmarysfh.org.uk

Bishop Bewick Catholic Education Trust are an equal opportunities employer and are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and we expect all staff and volunteers to share this commitment. Successful applicants will be required to obtain 'an Enhanced check for Regulated Activity from the Disclosure and Barring Service'.

Closing Date: 10am Monday 4th July 2022

Short Listing: w/c Monday 4th July 2022

Interviews: w/c Monday 11th July 2022