



St. Cuthbert's Catholic Primary School

www.stcuthbertsrcprimary.co.uk

St Cuthbert's Catholic Primary School
Lovaine Place, North Shields
NE29 0BU
T: 0191 691 9876

Email: office@stcuthberts.email
Headteacher: Mr Shaun Dillon

The Roman Catholic Diocese of Hexham and Newcastle
Bishop Bewick Catholic Education Trust
Applications are invited for the post of
School Caretaker
Required as soon as possible

Full-Time, Permanent- Group 2 NOR 248 including Nursery
Salary Range Scale N4 SCP 5-8 (£19,650 - £20,852 per annum)

The Governors of this successful, friendly and happy school are seeking to appoint a hardworking, enthusiastic person to join our successful school team as soon as possible and help us to keep our school and its environment as exciting and safe for our children and community.

The successful candidate will be able to work in partnership with our school team to:

- open up and close school each day and maintain site security,
- ensure our school is kept spotlessly clean, coordinating and motivating a small team of cleaners,
- work with our senior leaders to take responsibility for security and health & safety,
- undertake a range of minor repairs, maintenance and decorating,
- be flexible for the needs of the children and the school,
- take a pride in managing the maintenance and development of our beautiful school grounds and innovative and unique outdoor learning provision,
- be flexible on working hours as some meetings and events can be held outside normal school hours,
- be part of our caring, friendly forward-thinking school community.

The post is for 37 hours per week, Monday to Friday, working split shifts, 52 weeks per year.

An application pack is available by emailing office@stcuthberts.email and all applications should be returned to Shaun Dillon via the same email address. The successful candidate will be required to sign the Catholic Education Service Contract of employment with Bishop Bewick Catholic Education Trust.

The governing body and the Diocese are committed to safeguarding and promoting the welfare of children and young people and vulnerable adults and the Headteacher must ensure that the highest priority is given to following the guidance and regulations to safeguard them. The successful candidate will be required to undergo an Enhanced check for Regulated Activity from the Disclosure and Barring Service.

Closing Date: Friday 8th July 2022 at 3.30pm

Shortlisting: Week beginning Monday 11th July 2022

Interviews: Week beginning Monday 18th July 2022

Yours Sincerely
Shaun Dillon



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