



St. Joseph's Catholic Primary School

Wallsend Road,
North Shields,
Tyne and Wear.
NE29 7BT

Tel: 0191 2573097

Email: info@stjosephsrc-primary.co.uk



Headteacher: Miss C Hedley

Required As Soon As Possible

Facilities Supervisor (Caretaker)

Permanent: 37 hours per week (split shift)

Suggested shift pattern:

- Monday – Thursday: 7:15am – 10am/1:15pm – 6:00pm
- Friday: 7:15am - 10am/1:15pm - 5:30pm

Salary: Grade N4 £19,650 - £20,852 per annum

St. Joseph's Catholic Primary School are proud to be part of the Bishop Bewick Catholic Education Trust. The Local Governing Committee of St. Joseph's are seeking to appoint enthusiastic and hard-working caretaker, who demonstrates a positive can-do attitude.

The successful candidate will:

- Show initiative and positively deal with the unexpected challenges and changes to routine that are an inevitable part of school life
- Oversee the security and maintain the cleanliness of the school
- Be willing and able to turn their hand to a variety of repairs and small improvements that will help maintain and enhance the condition of the premises
- Be able to work as part of a team and foster positive relationships with staff, pupils, parents and governors
- Maintain and promote a positive image of the school to children, parents and visitors
- Attend any training courses relevant to the post
- Be prepared to make a valuable contribution to St. Joseph's and 'go the extra mile'
- Be fully supportive of the aims and ethos of our Catholic School

We can offer:

- A school community underpinned by a strong Catholic ethos
- A dedicated and motivated staff team
- Access to relevant training and CPD including training on our monitoring systems

Please note that all holidays associated with this post will need to be taken during school holiday time and the number of holidays will be calculated in line with guidance.

An application pack can be requested from the school office on 0191 2573097 or info@stjosephsrc-primary.co.uk They can also be downloaded from our school website. You will find this in 'About Us – vacancies'. Please return completed forms to Mrs. AM McCann, Chair of Governors, St. Joseph's Catholic Primary School, Wallsend Road, North Shields. NE29 7BT.

Please be aware that we will not consider late applications.

Bishop Bewick Catholic Education Trust are an equal opportunities employer and are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and we expect all staff and volunteers to share this commitment. Successful applicants will be required to obtain 'an Enhanced check for Regulated Activity from the Disclosure and Barring Service'.

Closing date for applications is **Noon on Thursday 30th June 2022**

Interviews will take place: **Thursday 7th July 2022**