

Diocese of Hexham and Newcastle

**SACRED HEART CATHOLIC HIGH SCHOOL**

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Newcastle upon Tyne

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website: [www.sacredheart-high.org](http://www.sacredheart-high.org)



**11-18 Girls Catholic School**

**COVER SUPERVISOR/DEPARTMENT ASSISTANT**

**37 hours per week, term-time + 3 call days**

**Salary: N5 £23,023-£24,920 pro rata (actual per annum £19,481- £21,086)**

You will need to enjoy working in a busy environment providing support for departments and supervising classes for short term absences of teachers, do examination invigilation, and assist on school visits.

You will need to be well organised, with good communication skills and a genuine interest in the progress of young people.

Sacred Heart provides many opportunities for those who want to progress their careers, including the potential for training to become a teacher. Sacred Heart Newcastle SCITT is the largest school-based Initial Teacher Training partnership in the Newcastle and Gateshead area.

The Trustees and Local Governing Committee are committed to safeguarding and the protection of its pupils. The post is subject to an Enhanced DBS check.

**Application forms and relevant information are available from our website**

**[www.sacredheart-high.org](http://www.sacredheart-high.org)**

Closing date: 9am Monday 11<sup>th</sup> July 2022

**For applications via email, please send to**

**[Recruitment@shhs.org.uk](mailto:Recruitment@shhs.org.uk)**