



St Joseph's  
RCVA Primary School



Bishop Wilkinson  
Catholic Education Trust

## Supervisory Assistant (2 posts)

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Location: St Joseph's Catholic Primary School, Gateshead  
Tyne and Wear, NE8 1LR  
Grade: B (£18,887) Pro Rata  
Hours: 6 hours 15 minutes per week, Permanent, TTO

We have an exciting opportunity for a Supervisory Assistant to join St Joseph's Catholic Primary School, Gateshead.

The successful candidate will be flexible in working with children across all age ranges. With relevant skills and experience, you will support children with a variety of activities during the lunchtime period. Good communication and organisational skills are essential.

Duties include:

- Ensuring the lunchtime environment is safe and secure
- Helping younger children to eat and use good table manners
- Supervising and interacting with pupils on the playground to promote positive play
- Liaising with colleagues and reporting accidents and incidents to relevant staff.

We are proud to be part of the Bishop Wilkinson Catholic Education Trust, a family of secondary, middle, primary and first schools in Durham, Gateshead, Northumberland and Sunderland. Bishop Wilkinson is the largest Catholic education trust in the North East of England, which will have a total of 48 schools by the summer of 2022. This is an exciting time to join our supportive, and growing team.

Further details are available from <http://bwcet.com/vacancies/> and the application should be completed online via <https://bishopwilkinsoncetrust.postingpanda.uk/>.

Closing date: Friday 13<sup>th</sup> May 2022 (Noon)

Interview date: Friday 20<sup>th</sup> May 2022

*The Bishop Wilkinson Catholic Education Trust is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is exempt from the provisions of the Rehabilitation of Offenders Act and is subject to an enhanced DBS check.*