



St Teresa's Catholic Primary School

Part of Bishop Bewick Catholic Education Trust
Heaton Road, Heaton, Newcastle upon Tyne, NE6 5HN
Tel/Fax: 0191 265 5076
www.stteresasnewcastle.org.uk
Email: admin@stteresas.newcastle.sch.uk
Head Teacher: Mr V Turner



This is a Category "E" Post. Please note as this post involves working with children, vulnerable adults or dealing with sensitive information, written references will be taken up and made available to interviewers before the final selection stage, even if you indicate otherwise.

Post: Breakfast Club/After School Club Assistant AA704

Hours: 9 hours per week in After School Club days to be confirmed. (flexibility required for additional hours when needed) – Term time only with 1 Training Day

Grade N2 (Scale Point 2)

Salary: £18198.00 pro rata

Actual Salary: £3,720.00

Required for appointment at the earliest availability

The school is seeking to appoint an after-school club assistant to work in our very successful and highly popular Breakfast and After School Club. Hours of work will be 3 pm to 6 pm.

The role is primarily to assist in the supervision and welfare of children who attend the after-school club. This involves supporting children in their development and assisting with the organisation, setting out and clearing away of resources to create a purposeful and attractive learning environment and supporting the After-School Club Leader.

St Teresa's is committed to safe recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to enhanced DBS disclosure

Application forms and further details can be picked up from the school office or sent out electronically.

Email: admin@stteresas.newcastle.sch.uk

Completed application forms should be returned directly to the school by hand, by post or by email for the attention of **Mr Vinny Turner, Head Teacher**

Closing date: 8/11/2021 Shortlisting: 15/11/2021

Interviews: 19/11/2021

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